5th June 2015

Dear Parent,

The Governing Body is seeking to recruit two Parent Governors. We are keen to encourage parents (or people with parental responsibility) of registered pupils to nominate themselves.

Parent governors are elected by other parents and are vital to our governing body. They share equally with other governors the responsibility for carrying out the governing body's wide range of responsibilities. Governors do not run the school day to day, as their role is at the strategic level.

You do not have to be an expert on education to be a school governor as we value the experience that all governors bring to the role.

If you join the Governing Body, you will serve for a four year term and you can continue to the end of the four years even if your child/children leave the school.

Being a governor does take time. There are three governing body meetings each year and governors usually serve on a committee which meets once a term. You will need to set time aside to be able to be an effective governor: time to prepare for meetings, for visiting the school, undertaking training etc.

To find out more about what being a governor at this school is like you can contact Andy Eades, Parent Governor, or Fiona McGruer, Chair of Governors, who will be willing to answer any questions.

If you would like to take the opportunity to put yourself forward, nominations must be made in writing with the signatures of a proposer and seconder from amongst other parents of the school. Neither the proposer nor seconder should be the spouse/partner of the person nominated. Nominations need to be received in school by Friday 19th June 2015.

If it is necessary for there to be an election, I will contact you to let you know about the arrangements.

Yours sincerely

Miss S Wilkes
Head Teacher